

# HRCC Main Commercial Kitchen Booking Form

## Applicant Details

Organisation		
Contact Name		
Address		
Phone (W)		(H)
Mobile		Fax
Email		

## Booking Details

Date of Event		
Type of Event		
Set Up Time		
Start Time		Finish Time

# HRCC Main Commercial Kitchen Booking Form

## Costing

The main commercial kitchen is hired in two hour blocks.

2 hours	<b>\$48.50</b>
4 hours	<b>\$97</b>
6 hours	<b>\$145.50</b>
8 hours	<b>\$194</b>

8 hours plus is capped at our day rate of **\$194**

Payment Details (the Centre to complete this section)	
Hourly Hire Fee	
Deposit	
Method of Payment	<input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> EFTPOS <input type="checkbox"/> Require an Invoice
Estimated Hire Fee Total*	
<p>*Except in cases where the hirer stays longer than the allocated time or in cases of damage or loss of equipment or if any extra cleaning is required. You will then be charged accordingly.</p>	

# Booking Conditions

## Booking Conditions

- The kitchen and all equipment must be left clean and tidy after use.
- All rubbish is to be taken to the large council bins outside at the conclusion of the booking. No rubbish or food scraps are to be left behind.
- All crockery and cutlery must be cleaned and returned at the conclusion of the booking.

## Equipment

Please note all bookings will be required to supply their own tea towels, cooking utensils and bakeware.

## Emergency

In case of emergency and rostered staff cannot be contacted, please call the following numbers:

- David Marshall 0417 291 996 or 9729 1982
- Connie Baggetta 0408 291 690

**These Booking Conditions are designed to ensure that the Function facilities and services of the HRCC are consistently at the highest level. Our desire is that your event is successful and satisfaction for our clients is our major priority.**

I have read the above contract and understand and agree to the above booking conditions.

Name in Full: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Contact Number: \_\_\_\_\_

For more information on the HRCC email our Function Coordinator  
at [hrcc.info@harvey.wa.gov.au](mailto:hrcc.info@harvey.wa.gov.au)  
P 08 9729 3311 W [harveyrec.com](http://harveyrec.com)